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# CV

LIZ RET

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EMAIL [lizret@me.com](mailto:lizret@me.com)

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## Skills

### BUSINESS

Trello, Toggl, Excel, Word, Xero, Outlook

### DESIGN

DraftSight® 2D CAD, SketchUp 3D modelling

### PRESENTATION

Adobe Photoshop, Illustrator, InDesign

Mac & Windows literate

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## Awards

Winner of the Young Furniture Maker of the Year Award  
2012 for studentship

Short listed in the furniture category for New Design Britain  
Awards 2014

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## Education

Evening Class in Fine Woodwork  
THE BUILDING CRAFTS COLLEGE  
Mar 2014 – Jul 2017

MA Furniture Design with Distinction  
BUCKS NEW UNIVERSITY  
Jan 2012 - Dec 2012

BA (hons) Design, Interior & Applied  
Arts, First Class  
MIDDLESEX UNIVERSITY  
Sep 2008 - Jun 2011

BTEC Foundation Diploma in Art &  
Design with Merit  
LONDON MET UNIVERSITY  
Sep 2007 - Jun 2008

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## Jobs

### Lead Project Manager

UNCOMMON PROJECTS

Jan 2023 – Present

Whilst running my own projects, I oversee and manage other members of the team's work.

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### Project Manager

UNCOMMON PROJECTS

Mar 2018 – Jan 2023

I manage several live projects simultaneously, from order confirmation through to installation. I guide a client through the process, from picking and ordering their appliances, managing their contractor, to surveying, drawing, and issuing their final design, ready for production.

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### Project Designer

LUKE HUGHES & CO

Jan 2016 - Mar 2018

Along with designing, I took on larger projects, most especially the planning and preparation involved for complex installations abroad.

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### Furniture Designer

LUKE HUGHES & CO

Nov 2013 - Jan 2016

I designed bespoke furniture and lighting products from ecclesiastical interiors to university libraries, and corporate spaces.

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### Part-time Freelance Designer

SPACED IN Nov 2013 - Jan 2016

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### Committee Member

WORSHIPFUL COMPANY OF FURNITURE MAKERS

May 2012 - Jan 2016

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### Design & Marketing Coordinator

HANDS OF WYCOMBE Jan 2013 - Nov 2013

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### Design & Marketing Intern

VITRA LTD May 2012 - Oct 2012

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### Furniture Design Intern

CHANNELS DESIGN June 2011 - Dec 2011

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### Studio & Workshop Intern

MCCOLLIN BRYAN June 2010 - Sep 2010

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### Picture Library Assistant

V&A IMAGES June 2009 - Sep 2009